SPANISH FORK HIGH SCHOOL ONLINE REGISTRATION INSTRUCTIONS

- Go to the Spanish Fork High School Website: sfhs.nebo.edu
- Click on Registration on the left side
- Click on Step 1 Complete Online Portion

Under Current Student Registration do one of the following:

Login and Register Student

Put in username and password

or

Request a Username

Enter you student's ID # & Birthdate Click on your student Follow the prompts and create a username and password Return to Login Enter your new user name and password

• Click Can Register for Grade _____

Verify enrollment information, make corrections, SAVE Go through all documents and sign that you have received them. Note: It takes a little time to load the signature lines The policy will show complete as each document is signed.

• Pay school fees: Click on "My School Fees" and follow the prompts or "Decline" and then pay fees at the SFHS Finance Window.

Note: If you don't get an email confirmation. Go back and make sure all documents are signed.

After all documents are signed and fees are paid, please allow 48 hours for the scheduling window to open. Students will then be able to view and edit their own schedule. After school begins there will be a \$10.00 charge to make any schedule changes.