

Spanish Fork High School 2014-15

Unit Topics and I Can Statements

Desktop Publishing I

PLANNING A DOCUMENT

- I CAN preplan a document using a thumbnail sketch.
- I CAN create multiple-page documents by inserting and deleting pages and using facing pages.
- I CAN identify different types of paper with different sizes, weights, and finishes.
- I CAN identify the different types of parallel folds that are used with publications, including z-fold, trifold, and half-fold.

DESKTOP PUBLISHING DESIGN PRINCIPLES

- I CAN use focal point as the center of interest on a page or set of facing pages.
- I CAN create a document using directional flow to draw the reader's eyes through the text to particular words or images that I wish to emphasize.
- I CAN identify white space/negative space.
- I CAN identify examples using the rule of thirds.
- I can use balance, contrast, repetition, and proximity to create harmony within a publication.

TYPOGRAPHY

- I CAN identify basic text alignment.
- I CAN diagram the baseline, x-height, ascender, descender, and drop cap in a line of text.
- I CAN recognize the different between the two major categories of typefaces.
- I CAN group fonts into families.
- I CAN identify text that has had a style applied to it.
- I CAN utilize the basic categories of type styles.
- I CAN define points and picas.
- I CAN define and utilizing kerning, tracking and leading.
- I CAN create reverse type.
- I CAN use tabs and leaders.

IMAGES

- I CAN insert and transform a photo.
- I CAN create simple drawings.
- I CAN group objects.
- I CAN correctly using the layering options in a DTP program.
- I CAN select high-quality images for my document.

ETHICS

- I CAN differentiate between royalty free and copyrighted images and text.
- I CAN explain the process of obtaining and citing permission for copyrighted works.